



**UNIVER-CITIES: TRANSLATION, LANGUAGES AND
INTERNATIONALIZATION**

FORMAL GUIDELINES FOR CONTRIBUTORS

UNIVERSITY OF ALICANTE
6-8 NOVEMBER 2008

Manuscripts should be handed in or posted to the Organizing Committee of UNIVER-CITIES: TRANSLATION, LANGUAGES AND INTERNATIONALIZATION and also sent by e-mail (Word format) **by the 15th of December 2008.**

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Manuscripts should be prepared in accordance with the guidelines provided below.

Manuscripts not conforming with these guidelines will be returned to the authors for revision.

Only manuscripts offered **exclusively** to this publication will be considered.

Contributions may be forwarded either in English or in the other languages of the symposium, although the hardcopy volume will be in English while the on-line publication will be multilingual.

Authors are expected to provide two copies of their **maximum 4000 word manuscript (including notes, references and keywords)**, typed double-spaced, on plain, standard A4. In the body of the text, all margins should be of 2.54cm.

The following information should appear on the first page: full title, author's full name, affiliation, and address (including e-mail).

Authors should keep a copy of their manuscripts, since we cannot return them once submitted to Univer-cities.

Citations. Double quotation marks should be used for citations. Single quotes may be used to draw attention to a particular item in the text. Words from other languages, and words intended to be especially emphasized, should be italicized. References in the text to publications should include the author's surname, the year of publication, and, if necessary, page numbers, as in the following example:

As Wilson (1997a: 16) suggests ...

This has been pointed out by several authors (Wilson, 1996: 123-126; Thompson, 1998)

Bibliographical references. The bibliography should be included at the end of the manuscript, on a separate page. Author's full first names should be used unless the authors themselves customarily use only initials. References to two or more works by the same author in a single year should be accompanied by a lower-case a, b, etc. after the year of publication, both in the reference list and in citations in the text (see examples above). References to books should include the place of publication and the publisher's name, and references to articles in journals should include volume, issue number (if necessary) in brackets, and page numbers, as in the following examples:

Carston, Robyn (1998): "Informativeness, relevance and scalar implicature". In R. Carston and S. Uchida, eds., *Relevance Theory. Applications and Implications*. Amsterdam: Benjamins, 179-236.

Carston, Robyn and Seiji Uchida (eds.)(1998): *Relevance Theory. Applications and Implications*. Amsterdam: Benjamins.

Poyatos, Fernando (1982): "Language and nonverbal behavior in the structure of social conversation". *Language Sciences* 4(2): 155-185.

Endnotes. Endnotes should be typed as normal text (i.e., not automatically generated by the text processor) at the end of the article before the references, and should be as few and as short as possible. Their corresponding numbers in the main text should be typed as superscripts.

Symbols. Current (CG Times or Times New Roman) typefaces should be used, and special symbols should be avoided as much as possible.

Style. Authors are kindly requested to check carefully their manuscripts before submitting them. Editors reserve the right to correct, or to have corrected, non-native use of English.